

Planning Board
The Village of Babylon
153 West Main Street
Babylon, NY 11702
631-669-1300

Planning Board Application

Property Address: _____

Tax Map: District 102 Section_____ Block_____ Lot_____ Zone_____

Applicant: _____

Address of Applicant: _____

Proposed Action: _____

Filing Fees

() Special Permission (decks, fences, driveway alterations) \$ 50.00

() Site Plan Review \$250.00

- () Residence O District
- () Residence M District
- () Marine Commercial District
- () Retail Business
- () Industrial District
- () Advanced Living M.R. District
- () Residence Railroad Station District

() Site Plan Change \$100.00

() Subdivision of a parcel which is part of a filed map
and requires no roads. \$150.00

() Subdivision of property which includes Town Houses. \$400.00
Usually will require new roads, drainage systems,
engineering drawings and detailed planning. Public
hearing required before formal subdivision plat is approved.

☐ Subdivision requiring Suffolk County Planning Review (extra fee) \$50.00

☐ Other

Payment Received: ☐ Cash ☐ Check

Amount: \$ _____ By: _____ Date: _____

COUNTY OF SUFFOLK
SS:
STATE OF NEW YORK

_____ being duly sworn,

Deposes and says that he (or) she is _____ of the
Owner or Agent of Owner
property described below.

That all statements made in this application are true to the best of
his/her knowledge and belief.

Sworn to me this

_____ Day of _____, 20____

Notary Public, Suffolk County

PROCEDURES FOR FILING APPLICATION TO PLANNING BOARD

The following information must be submitted with your Planning Board application:

RESTAURANTS:

Interior:

1. Interior plans with kitchen, seating and bar areas sited (professionally drawn) noting the following:
 - Number of employees
 - Hours of operation
 - Number of seats at tables
 - Number of seats at bar
 - Interior Square footage of kitchen, seating and bar areas noted

Exterior:

1. Survey
2. Site Plan with available parking, dumpster location and grease trap if required. (fully dimensioned)
3. Outside seating, if applicable

RES-O – PROFESSIONAL OFFICES

Interior:

1. Interior plans (professionally drawn) noting the following:
 - Interior floor plans with square footage
 - Hours of operation
 - Number of employees
 - Number of patients/clients per hour

Exterior:

1. Survey
2. Site Plan with number of parking spaces, dumpster location (fully dimensioned)

RESEDENTIAL

Exterior:

1. Driveway changes: Survey/Site Plan – showing driveway and curb cut (fully dimensioned)
Be advised – all driveway modifications expanding the driveway surface or any new driveways must include drainage. (see attached)
2. Second story balconies: Elevations/drawings – showing second story balconies or decks (fully dimensioned)
3. Survey of property

SUBDIVISIONS

1. Survey as property exists
2. Survey/Site plan of each new proposed lot with building envelopes and driveway locations
3. Matrix detailing all proposed information for each lot
4. Completed SEQRA

ALL COMPLETED APPLICATIONS AND FEE MUST BE RECEIVED 2 WEEKS AND 2 DAYS PRIOR TO THE MEETING TO BE PLACED ON THE NEXT PLANNING CALANDER. PLANNING BOARD MEETS LAST THURSDAY OF EACH MONTH EXCEPT AUGUST. BE ADVISED, ALL DATES ARE SUBJECT TO CHANGE. CHECK WITH THE BUILDING DEPT. ON THE FIRST OF THE MONTH TO CONFIRM MEETING DATE.

§ 199-26 Storm drainage.

Roofs and paved areas, including yards and courts, shall be drained. Storm drainage shall be conveyed to an adequate and approved system of stormwater disposal and shall not collect on the ground or flow upon property of an adjoining owner, sidewalk or other public place.

PLANNING BOARD DRIVEWAY IMPLEMENTATION GUIDELINES

- Basic intent is to minimize stormwater run-off from the driveway areas into the street. For modifications to existing driveways, intent is to limit the run-off as not to exceed the current amounts.
- All new driveways **will require** additional on-site drainage (i.e. drywell, strip drains, etc.).
- Proposals to widen or lengthen an existing paved driveway and / or expand the width of the curb cut **will require** additional on-site drainage. Proposed paving of an existing gravel / dirt driveway **will require** on-site drainage. In the case of a partially widened or lengthened driveway where the curb cut remains the same, the need for additional drainage will be at the discretion of the Building Inspector.
- Additional on-site drainage **will not be required** if the proposed driveway covers the exact same paved area / configuration as the existing. Existing paved areas would include asphalt, concrete, pavers, etc.
- Driveway applications which require an on-site drainage plan must first be reviewed / approved by the Building Inspector prior to submittal to the Planning Board.

Dated: 4/8/2011